

IM BOARD MEETING SUMMARY

November 16, 2000

Meeting Agenda

- Review agenda and 10/26/00 action items (Griffin)
- Brief IMSC status (Hughes/Alleva)
- Brief CIAG input on cyber security policies/ request approval (Hughes)

Meeting Attendees

Name	Role	Organization	Contact #	Attendance
Ted Griffin	Exec. Sec.	SC-621	3-4556	Local
Bob Woods	Member	SC-22	3-4801	Local
Marvin Stodolsky	Member	SC-72	3-4475	Local
Melea Baker	Member	ESMT	3-7486	Local
Steve Buswell	Member	SC-7	6-9741	Phone
Peggy Burris	Member	SC-4	6-7265	Phone
Mike Riches	Member	SC-70	3-3264	Local
John Willis	Member	SC-55	3-4095	Local
Bill Millman	For Greg Dilworth, Member	SC-14	3-5805	Local
Bonnie Lasky	For Myrna Vallette, Member	SC-62	3-2158	Local
Jim Hirahara	Ex Officio Member	OAK	510-637-1503	Phone
Jerry Wills	Ex Officio Member	OR	865-564-9277	Phone
John Stush	For Bill Nay, Security Advisor	SC-80	3-6576	Local
Jennifer Emanuelson	For Bill Nay, Security Advisor	SC-80	3-9546	Local
Joe Wiley	Ex Officio Member	RL	509-372-4493	Phone
Paul Arveson	Attendee	SC-621	3-1893	Local
Pat Flannery	Attendee	SC-621	3-9002	Local
Kathi Centeno	Attendee	SC-621	3-5472	Local
Anne Priebe	Attendee	SC-621	3-2449	Local
Sue Farrand	Attendee	SC-621	3-1884	Local
Dick Yockman	Attendee	SC-621	3-3394	Local
Anne Priebe	Attendee	MA-4	3-2449	Local
John Alleva	Attendee	SC-64	3-3512	Local
Gene Hughes	Attendee	SC-621	3-5409	Local
Jason Kruse	Attendee	SC-621	3-6592	Local
Joanna Martin	Attendee	SC-621	3-1017	Local

Meeting Summary

Review agenda and 10/26/00 meeting action items.

The 10/26/00 action items were reviewed:

- *Send the following to all DOE laboratories as the first step of the “SC Operations Office and Laboratory” initiative: 1. a description of the initiative, 2. the SC HQ FY01-05 IM Strategic Plan, and 3. a description of what we would like from them [advice and suggestions] (Griffin).—Made part of the initiative and will be completed by the next IM Board meeting as planned.*

- *Arrange to have CH brief the IM Board on the Chicago Information Architecture project. (Griffin/Vann).*--Larry Vann recommended to postpone this action until the January IM Board meeting.
- *Obtain a genealogy of security mandates from Bill Nay's office and provide to the IM Board to understand which are more important (Nay) – Completed.*
- *Brief the CIAG on the cyber security project. Ask about their ability to provide advice on the security policies given their other duties (Hughes).*—Completed. The CIAG agreed to participate in this effort. To date, two of the fourteen policies have been reviewed and are scheduled for discussion at today's meeting.

Brief IMSC status

Gene Hughes and John Alleva updated the IM Board on the implementation status of IMSC. Some issues were raised regarding the current functionality of IMSC. Mr. Hughes assured the Board that the IMSC team would discuss these issues at the upcoming IMSC team meeting scheduled for the Wednesday after Thanksgiving.

Mr. Hughes mentioned that SC-63 has agreed to interface with BES and HENP on the Worksheet Exchange project. SC-63 staff will participate in this effort over a two-three week period, for two hours a day, up to December 8, 2000. Mr. Hughes anticipates that programs other than BES and HENP could be using spreadsheets as soon as the end of December.

Brief CIAG input on cyber security policies/ request approval

Gene Hughes told the Board that the CIAG recommends the implementation of the Password and CIAC policies. Based on the CIAG's input, the Board unanimously approved these policies for implementation.

Action Items

- Discuss IM Board concerns regarding IMSC at the upcoming IMSC team meeting. (Hughes)
- Invite Ralph De Lorenzo, SC63, to IM Board meetings while his office is involved in IMSC progress. (Griffin)